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| Strategic Priority: *Write just one of your organisations strategic priorities here.* |
| **Objectives**What | **Actions (How)**Detailed description of the key actions to be undertaken to achieve each objective*(must be achievable)* | **Priority**Low, medium or high*(not everything can be high)* | **Time Frame** Due date to complete action*(not all in first year)* | **Resources**Human, material or financial *(be realistic)* | **Responsibility**Who *(allocate to position not person – inform those responsible)* | **Key Performance Indicators (KPIs)**Measurement – what methods will be used to measure results*(must be specific, measurable and achievable)* |
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