

The ASAPD Journey from independent thoughts to a working collaboration and finally to an operational working legal entity.

DATES	PROCESS	OVERSEEN BY	ACTIONS AND OUTCOMES	COMMENTS
Sept 2017, 2018, and early 2019	3 x Sport Australia coordinated workshops	KINLAB with Sport Australia	Extensive reports that outlined possible ways forward	
August 2019	Sport Australia coordinated workshop	Staff from Sport Australia	Agreed on the merit of working together that would allow a collaboration to be developed that would produce positive and collective outcomes	Agreed on 5 key questions that needed to be addressed
October 2019	Sport Australia coordinated workshop	Staff from Sport Australia	Developed an action plan	
November 2019	Sport Australia coordinated workshop	Staff from Sport Australia	Oversight Committee developed supported by several possible working groups	Oversight Committee – where possible would be the CEOs of each NSOD – working groups would have defined KPIs and have specific skilled people appointed to the working groups
			Developed and identified objectives, benefits, and deliverables	Developed implementation plan and project management concept
				Agreed to a staged 2-year development that could be extended to 5 years – identified various time stages where the project could be reviewed
March 2020	Sport Australia coordinated workshop	Staff from Sport Australia with appointed Oversight Committee	Implement mechanisms, formulate operational processes for oversight and working groups	Confirm timelines Seek approval to progress from the NSOD Boards
April 2020	Sport Australia coordinated workshop	Staff from Sport Australia with appointed	Working groups direction and KPIs developed The collaboration purpose and vision discussed and developed	

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		Oversight Committee		2 of 7
May - June 2020	Sport Australia coordinated workshop	Staff from Sport Australia with appointed Oversight Committee	Terms of reference for each group developed  Set up process to appoint Project Manager	Seek expressions of interest for working groups; Provide supportive statement from the NSODs to Sport Australia  Develop concept based around the question – “What does success look like”
June – July 2020	Sport Australia coordinated workshop	Staff from Sport Australia with appointed Oversight Committee	Project Manager appointed – commences one on one discussions with each NSOD	
August - September 2020	Sport Australia coordinated workshop	Staff from Sport Australia with appointed Oversight Committee	Project Manager provides progress report  Purpose and Vision outlined and agreed to	Four working groups confirmed: <ul style="list-style-type: none"> <li>• Government and advocacy</li> <li>• Participation and pathways</li> <li>• Shared Services</li> <li>• Research and Technology developments</li> </ul>
September – October 2020	Sport Australia coordinated workshop	Staff from Sport Australia with appointed Oversight Committee	Strategic Plan developed  Working groups TOR finalised	Financial contribution from NSODs discussed – each NSOD to commit to dollars that each organisation can afford – total of this contribution matched by Sport Australia – NSOD boards to discuss
October – November 2020	Sport Australia coordinated workshop	Staff from Sport Australia with appointed Oversight Committee	Register the ASAPD business name; Develop ASAPD branding and imagery	Key Sport Australia staff no longer involved in the creation of the ASAPD
February 2021	Sport Australia coordinated workshop	Oversight Committee with support from Sport Australia staff	Approve branding and commence development of promotional brochure; develop communication plan	Working groups commence work on their TOR and recommendations to the oversight group  NSOD Boards approve funding
March – April 2021	Sport Australia coordinated workshop	Oversight Committee with support from		MOU signed by NSODs allowing funding from Sport Australia to be deposited into Sport Inclusion Australia bank account

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		Sport Australia staff		3 of 7
April 2021 – October 2021		Oversight Committee with support from Sport Australia staff	Monthly meetings supplemented by fortnightly meetings	Receive feedback from working groups, 3 <sup>rd</sup> party presentations, outcomes noted in minutes – submissions, meetings with Federal and State Government ministers, advocacy, Appointed project coordinator. Executive meets on a weekly basis. Social media strategy launched and funded
October 2021 - December 2021		Oversight Committee with support from Sport Australia staff	Monthly meetings supplemented by fortnightly meetings	Appoint Integrity Manager with funds from SIA and supported by SA – role merges with project coordinator role – ASAPD Forum held on 01/12/21 – aim to map out a ASAPD future
January 2022	ASAPD Members	Oversight group		Finalise key pillars and future direction based on feedback from the December 2021 forum
February – April 2022	ASAPD Members	Oversight group and working groups		Develop and finalise the first strategic plan, a marketing and communication plan and an outline for the new website. In addition, a government communication plan was finalised
	Sport Australia coordinated workshop	Oversight Committee with support from Sport Australia staff	Monthly meetings supplemented by fortnightly meetings	Key presenters and discussions on SIA NIF roll out / adoption, IPM and recurring funding and stakeholder developments
	ASAPD Members	ASAPD Integrity Manager		Work on adoption of each NSODs NIF Work with NST on updating the NSODS grievance policies – support from SIGPA and funds from NST
	Sport Australia	Executive	Various meetings	ASAPD executive work with SA appointed legal advisor on the creation of an ASAPD legal structure IPM appointed to ASC sport volunteer coalition
May 2022	ASAPD Members	ASAPD Integrity Manager	Appointment of marketing and communication working group	Oversees development of ASAPD website
	Sport Australia	Oversight Committee with support from Sport Australia staff	Monthly meetings supplemented by fortnightly meetings	SIA NIF roll out / adoption, recurring funding and stakeholder developments, website development, attendance at upcoming conferences, ongoing discussions on legal entity development. Updates regarding NST adoption.  Budget discussions

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June 2022	Sport Australia	Oversight Committee with support from Sport Australia staff	Monthly meetings supplemented by fortnightly meetings	<sup>4 of 7</sup> SIA NIF roll out / adoption, recurring funding and stakeholder developments, website development, attendance at upcoming conferences, ongoing discussions on legal entity development, updates regarding NST adoption
	NSOD members	Executive and IPM	Discussions with insurance underwriter	5 x NSODs approve a common master insurance policy
	ASAPD members	Oversight Committee with support from Sport Australia staff	Monthly meetings supplemented by fortnightly meetings	Approve inclusion of principles and risk / vulnerable definition into each NSODs NIF preamble on their integrity websites  7 out of 9 NSODs have their NIFs approved by their Boards and SIA
July 2022	Sport Australia	Oversight Committee with support from Sport Australia staff	Monthly meetings supplemented by fortnightly meetings	SIA NIF roll out / adoption, recurring funding and stakeholder developments, website development, attendance at upcoming conferences, ongoing discussions on legal entity development, updates regarding NST adoption
	ASAPD members			Attendance at NSC – presentations made on behalf of ASAPD, ASAPD website publicly launched
	ASAPD members	Executive and IPM	Meetings	Appointed to be part of various working groups with AUSactive, Griffith University and ASC – research and megatrends
August 2022	Sport Australia	Oversight Committee with support from Sport Australia staff	Monthly meetings supplemented by fortnightly meetings	SIA NIF roll out / adoption, recurring funding and stakeholder developments, website development, ongoing discussions on legal entity development, updates regarding NST adoption
September 2022	Sport Australia	Oversight Committee with support from Sport Australia staff	Monthly meetings supplemented by fortnightly meetings	SIA NIF roll out / adoption, recurring funding and stakeholder developments, website development, attendance at upcoming conferences, ongoing discussions on legal entity development, updates regarding NST adoption  In principle adoption reached on various motions that will underpin the development of the ASAPD constitution
	ASAPD members	Executive and IPM	Meetings	Working with ASC Ausplay (data collection), SIA Play by the Rules (consistent messaging), Schools Sport Australia (expanding all abilities sports and development of promotional material) and ongoing work with AUSactive, Griffith University and ASC –

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				research and megatrends. In addition working with Belgravia Leisure on the 2023 Diversity, Inclusion Leisure Forum
	Sport Australia	Executive and IPM	Sport Volunteer Coalition	Launch of the 2022 – 2026 Sport Volunteer Plan
October 2022	Sport Australia	Oversight Committee with support from Sport Australia staff	Monthly meetings supplemented by fortnightly meetings	SIA NIF roll out / adoption, recurring funding and stakeholder developments, ongoing discussions on legal entity development, updates regarding NST adoption  In principle agreement reached on the draft ASAPD constitution. Document forwarded with an overview to NSOD Boards for adoption in early December 2022
November 2022	Sport Australia and ASAPD executive		Ongoing discussions	Preparations of an implementation and transition plan during December 2022 to March 2023  Work with NSODs to confirm status of Board discussions – adoption of constitution and director nominations  Develop an initial nomination committee
December 2022	Sport Australia and ASAPD executive	Oversight Committee		OSG meet on 7 <sup>th</sup> December 2022 – NSODs agree that 19/12/22 will be the date for the NSODs to agree on the legal entity. Process will then commence on registering ASAPD as a company limited by guarantee.  Partnership, stakeholder and resource successes noted
	ASAPD Oversight Committee	Oversight Committee		The NSODs agree to registering the ASAPD legal entity with an initial five directors and seven members. The new entity is registered with ASIC on 22/12/22
January 2023	ASAPD executive	ASAPD executive	Finalise log in details with ASIC and register with ATO	Commence process of registering for ABN, TFN, GST, BAS, PAYG and charitable tax recognition
	ASAPD Oversight and Board		First meeting of the new entity	18/01/23 – OSG receives update of actions and plans; the new board meets to review the transition plan and put into place short- and medium-term plans



