



Petanque Federation Australia

ABN 76099110460 ACN 099 110460

ANNUAL REPORT

2020

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1. AGENDA ANNUAL GENERAL MEETING

**Petanque Federation Australia,
Agenda Annual General Meeting.
Date: Thursday 9th April 2020 at 7.00pm**

Venue: Novar Gardens Petanque Club, 489 Anzac Highway, Novar Gardens. SA

Note: This meeting will also be conducted by teleconference. PFA will advise all members of the number required to connect to the teleconference as soon as they are provided by Telstra, which should be within the next two days.

1. Opening of the meeting and welcome by Joe Corcoran, President Petanque Federation Australia
2. Members present signed forms from their clubs authorising them to represent the club
3. Apologies
4. Minutes of the 2019 Annual General Meeting, having previously been distributed to all members
5. President's report
6. Financial reports, issued to members prior to the meeting.
7. Election of Board members – three vacancies – three nominations
 - a) Gerrard Finette, Victoria.
 - b) Jeff Langdon, Victoria
 - c) Danny Green, Victoria
8. Notices of motions – nil
9. Any other business pertaining to the Annual General Meeting
11. Closure

2. MINUTES OF PREVIOUS ANNUAL MEETING

Minutes 2019 Annual General Meeting Held at Caulfield Petanque Club Thursday 28th April

1. President Joe Corcoran welcomed all those present to the 2019 Annual General Meeting of Pétanque Federation Australia and declared the meeting open at 7.05pm.
2. Apologies; Nil
3. Present, Joe Corcoran (President), Andre Deramond (Vice President-Director), Leo Prior (Secretary Director), Helen Bayet (Director), Colin Buckley (Director). Charles Jodun (La Maison De France PC) Robin Anderson (Bayswater PC), Joyce Anderson (Bayswater PC), Daniel C Bayet (Safety Bay PC), Fayhe Hyde (Safety Bay PC), Tom Hayes (Brisbane PC), Didier Kerjean (Wollongong PC) Marie-Anne Kerjean (Wollongong PC) Hina Vert (La Maison De France PC), Sue Begley (Boules Artists PC), Graham Jones (Caulfield PC), David Shaw (Woodend Hanging Rock PC), Rosemary Wall (Newcastle PC), Timothy Stevenson (Newcastle PC), Raymond Beaumont (Port Noarlunga PC), Roland Peik (Novar Gardens PC), Jonathon Giddings (Novar Gardens PC), Geoff Shaw (Longbeach PC), Adrian Clements (Club De Petanque d'Adelaide), Laurent Fossaert (St Kilda PC).
Proxy votes were held on behalf of Bayside Boules-Terry Dando. Sandown PC-Leo Prior, Prospect PC Adrian Clements
4. The 2018 AGM PFA minutes were distributed to members in April 2018 Placed on the PFA website since then and again distributed to members prior to this meeting.

Moved Sue Begley 2nd Terry Dando

That the minutes as presented are correct. Carried

5. **President's Report**

The report had been distributed to members prior to the meeting.

Joe Corcoran PFA President noted some of the points from his report,

Patrick Dufresne, National Coach And Gerard Finette Administrative Director of Coaching have developed guidelines in line with the FIPJP recommendations and are being used by coaches and players throughout Australia.

Coaching development courses have also been held in Vic. NSW and SA and will continue later this year,

(b) State Leagues.

This past year for the first time we held a joint meeting with Leagues and Club representatives.

(c) This year PFA was successful in both the Open and over 60 Trans Tasman.

Moved J Corcoran 2nd Leo Prior Carried

6. **Joe Corcoran (Treasurer)**

Presented the annual report and spoke to it.

C Jodun raised a question on the distribution of funds, which was answered by the Treasurer.

Moved Sue Begley That the Treasurer's report be accepted

2nd H Bayet Carried.

7. **Nominations for Board Directors**

The following persons were nominated for the four vacant board positions,
Rosemary Wall Newcastle.

Helen Bayet Safety Bay

Jonathon Giddings Novar Gardens

Leo Prior Sandown

As the number of nominations did not exceed the number of vacancies all nominees were elected to the Board.

8, Notices of Motion – Nil

As there was no other business the meeting concluded at 7:30pm

3. PRESIDENT'S REPORT

1. INTRODUCTION

This has been a year of consolidation; our Coaches and Umpires Commissions are now fully functional and doing some great work. Our on-line members portal is now operating well and is being used constantly by our membership. We held our third Easter Carnival which was a great success with record numbers of entries

During the year Leo Prior resigned from the Board for health reasons. We did not replace him immediately as there was only approximately three months to the AGM.

At the coming AGM Andre Deramond will be standing down from the Board and in accordance with the Constitution will not be seeking re-election having completed three consecutive term on the board and Gerrard Finette will also complete his term and will be seeking re-election. There are three vacancies and we have three candidates

2. COMMUNICATIONS

This year we will be looking at moving to an Internet-based commercially-developed suite of programmes for all of our data processing, membership admin, player licencing and competition administration. This will develop over the coming year and we will keep you fully up to date with progress

3. MEMBERSHIP

Our membership numbers are almost the same as they were this time last year with 1619 current members. Following the licence renewals in July we had a marked drop in membership probably a result of our ageing membership. However, during the year we have had strong membership growth with close to 100 new members and 3 new clubs, so things are looking quite good at present

4. NATIONAL UMPIRING

Continuation of the task by PFA to increase its number of umpires in Australia we have now reached 50 umpires but still struggling to fulfil the PFA recommendation to have an umpire per club of 30 members+.

Each league has conducted workshops to increase the number of umpires with more or less success.

Leo Prior our Administrative Director of umpiring had to retire due to ill health. Leo has been of a great support compiling all records for PFA. Ray Beaumont as accepted to take over role.

New umpire workshops to be conducted in the ACT and QLD in early July 2020

The PFA Umpire Commission has reviewed and published a series of documents

- Umpires handbook
- Umpires code of conduct
- Tournament Director's Guidelines

All those documents have been posted on PFA website and are available for all to consult.

5. COACHING

PFA coaches have been active within their State conducting training sessions and our National coaches have taken our teams overseas to world championships (Canada and Cambodia). They should be congratulated on their effort and contribution.

PFA coaches were also involved in the Trans-Tasman in Newcastle and the Interstate Challenge in Adelaide.

Our coaches are doing the job on a voluntary basis and at their own expenses.

Patrick Dufresne and Gerard Finette will be conducting coaching accreditation courses in July 2020 in ACT, QLD, WA and VIC

Our Selection Panel, which is made up of coaches from all states, operates in accordance with the PFA Selection Policy. The panel which is chaired by Adrian Clements has been in operation for the last three years. Last year the panel was responsible for the selection of a number of very successful Australian Teams.

6. STATE LEAGUES

Due to the Oceania Championship which took a lot of organising we were unable fit another joint meeting with the State Leagues. However, we were very pleased with the outcome of the first meeting and will definitely be looking to organise another meeting with State Leagues this year

7. INTERNATIONAL EVENTS

Last year Australian teams represented Australia in international competitions

- Pan Pacific in Noumea – New Caledonia
 - o Our 2 teams competed well against strong local players and gave a good account of their abilities
- Oceania Championships were held in Australia – Caulfield Park Petanque club
 - o Australian men's team failed to qualify for the world championships in Switzerland July 2020
 - o Our women doubles won the Gold medal - a great result
- World Women championship in Cambodia
 - o Too difficult - in particular the Asian countries and the top European nations

8. NATIONAL COMPETITIONS

The ISC competition finals were played at Eastern Suburbs Petanque Club in Adelaide on the first weekend in September.

The top open and O'60 teams from each State played off for the trophy. The competition was tough with teams from Victoria, NSW, WA, TAS and SA taking part. The open competition was won by WA, and the O' 60s competition was won by TAS. TAS being undefeated in the O'60.

This year the competition has been revised to become the Interstate 6, in which teams of 3 men and 3 women in both open and O'60's categories will play off over 2 days. State leagues will nominate their teams to represent each state, the final will be held in September at a venue which is still to be selected.

Easter National Carnival of Petanque was held for the third and final time at Caulfield Park Petanque Club, with singles, doubles and triples competitions held at the same venue over 4 days. Entries were good with participating teams from all over Australia New Zealand and Cambodia. It was as successful as the two previous events and this year the event will be held at Novar Gardens Club in Adelaide.

9. BUSINESS PLAN

This year we will be undertaking a complete review of our current business plan including looking at all our targets and having a good look at where we want to be in three years' time.

10. FINANCIAL REPORTING

During the year we continued to employ a bookkeeper and moved our accounting to the Xero software package which links directly to our bank accounts giving the bookkeeper better access to produce the monthly financial reports.

The Annual financial reports are bound in this report and you will see that we had a deficit this year due to the cost of hosting the Oceania Championships. However, we still completed the year a positive bank balance

Next year we will be projecting a surplus and getting back to normal

11. THE FUTURE

We will be working to improve our processes by investing in better software which will provide our membership better access to reporting and other information systems

We will also be working hard at promoting petanque throughout Australia working with clubs and leagues grow our membership.

4. FINANCIAL STATEMENTS

Balance Sheet - Last Year Analysis

Petanque Federation Australia

As at 31 January 2020

Account	31 Jan 2020	31-Jan-19	\$ Difference	% Difference
Assets				
Bank				
Cheque Account	4,331.68	4,500.62	(168.94)	-3.8%
Competition Entries Account	850.00	405.00	445.00	109.9%
Online Saver Account	6,481.68	25,936.72	(19,455.04)	-75.0%
Total Bank	11,663.36	30,842.34	(19,178.98)	-62.2%
Total Assets	11,663.36	30,842.34	(19,178.98)	-62.2%
Liabilities				
Non-current Liabilities				
Development Fund	1,110.00	1,110.00	0.00	0.0%
Total Non-current Liabilities	1,110.00	1,110.00	0.00	0.0%
Total Liabilities	1,110.00	1,110.00	0.00	0.0%
Net Assets	10,553.36	29,732.34	(19,178.98)	-64.5%
Equity				
Current Year Earnings	(19,178.98)	8,154.50	(27,333.48)	-335.2%
Retained Earnings	29,732.34	21,577.84	8,154.50	37.8%
Total Equity	10,553.36	29,732.34	(19,178.98)	-64.5%

Profit and Loss

Petanque Federation Australia For the year ended 31 January 2020

2020

Trading Income

Affiliation Fees

ACT Affiliation Fees	100
NSW Affiliation Fees	600
QLD Affiliation Fees	100
SA Affiliation Fees	600
TAS Affiliation Fees	300
VIC Affiliation Fees	2,900
WA Affiliation Fees	600
Total Affiliation Fees	5,200

Licence Fees

ACT Licence Fees	1,710
NSW Licence Fees	6,270
QLD Licence Fees	1,815
SA Licence Fees	6,340
TAS Licence Fees	2,540
VIC Licence Fees	28,385
WA Licence Fees	8,480
Total Licence Fees	55,540

Competition Entry Fees

ACT Comp Entry Fees	80
NSW Comp Entry Fees	3,360
QLD Comp Entry Fees	240
SA Comp Entry Fees	1,220
TAS Comp Entry Fees	370
VIC Comp Entry Fees	5,067
WA Comp Entry Fees	1,280
Uncategorised Comp Entry Fees	1,460
Total Competition Entry Fees	13,077

Other Sales

Donations	2,770
Interest Income	45
Merchandise Sales	1,647
Other Sales	200
Shooting mats/kits Income	120
Uniforms Income	3,701
Total Other Sales	8,483

Total Trading Income **82,300**

Cost of Sales

Accommodation	20,877
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	2020
Cash Prizes & Trophies	14,975
Catering	11,431
Coaching	1,700
Gifts	283
Other Costs of Sales	500
Shooting Mats/Kits Expense	2,148
Umpires	2,750
Uniforms Expense	11,194
Total Cost of Sales	65,858
Gross Profit	16,442
Operating Expenses	
Accounting/Bookkeeping Fees	1,290
ASIC/Trademark fees	195
Bank Fees	22
Event Catering	402
Insurance - Cyber Liability	12,789
International Competition Fees	552
Legal Fees	4,560
Postage	79
Printing	638
Subscriptions	1,006
Travel - International	1,395
Travel - National	12,461
Website development & training	233
Total Operating Expenses	35,621
Net Profit	(19,179)

Account Transactions

Petanque Federation Australia

For the period 1 February 2019 to 31 January 2020

DATE	SOURCE	DESCRIPTION	REFERENCE	DEBIT	CREDIT	GROSS	GST	ACCOUNT
24 Jul 2019	Spend Money	Elisa Papotto - Refund x PFA ISC		275	-	275	-	Travel - National
Total				275	-	275	-	
Easter Carnival								
25 Mar 2019	Spend Money	Joe Corcoran - flights to easter		887	-	887	-	Travel - National
25 Mar 2019	Spend Money	Joe Corcoran - accomodation easter		297	-	297	-	Travel - National
11 May 2019	Spend Money	David Shaw - travel & accomodation		50	-	50	-	Travel - National
11 May 2019	Spend Money	Danny Green - travel		61	-	61	-	Travel - National
11 May 2019	Spend Money	Ray Beaumont - travel & accomodation		899	-	899	-	Travel - National
11 May 2019	Spend Money	Leo Prior - travel		311	-	311	-	Travel - National
Total Easter Carnival				2,505	-	2,505	-	
Interstate Challenge								
17 Sep 2019	Spend Money	Pete Beaumont - travel		94	-	94	-	Travel - National
Total Interstate Challenge				94	-	94	-	
Oceania Championships								
16 Aug 2019	Spend Money	Andre Deramond - reimbursement air fares		1,340	-	1,340	-	Travel - International
2 Sep 2019	Spend Money	Joe Corcoran - airfare		1,120	-	1,120	-	Travel - National
2 Sep 2019	Spend Money	Joe Corcoran - accomodation		742	-	742	-	Travel - National
30 Sep 2019	Spend Money	MYKI - Myki cards Oceania		2,530	-	2,530	-	Travel - National
1 Oct 2019	Receive Money	Silver Taxi - airport pickup		-	124	(124)	-	Travel - National
5 Oct 2019	Spend Money	Silver Taxi - airport pick-up		1,190	-	1,190	-	Travel - National
15 Oct 2019	Spend Money	Silver Taxi - airport drop-off		970	-	970	-	Travel - National
23 Oct 2019	Spend Money	Timothy Stevenson - airfares		238	-	238	-	Travel - National
23 Oct 2019	Spend Money	Terry Dando - travel (airfares, skybus & parking)		476	-	476	-	Travel - National
DATE	SOURCE	DESCRIPTION	REFERENCE	DEBIT	CREDIT	GROSS	GST	ACCOUNT
23 Oct 2019	Spend Money	Danny Green - travel (vehicle kms & parking)		222	-	222	-	Travel - National
Total Oceania Championships				8,829	124	8,705	-	
Pan Pacific								
29 Aug 2019	Spend Money	Andre Deramond - taxis		55	-	55	-	Travel - International
Total Pan Pacific				55	-	55	-	
Trans Tasman								
21 Feb 2019	Spend Money	Joe Corcoran - reimbursement of flights to Trans tasman		784	-	784	-	Travel - National
25 Mar 2019	Spend Money	Andre Deramond - taxi fares to & from airport		161	-	161	-	Travel - National
25 Mar 2019	Spend Money	Joe Corcoran - accomodation		417	-	417	-	Travel - National
25 Mar 2019	Spend Money	Joe Corcoran - train fare		50	-	50	-	Travel - National
25 Mar 2019	Spend Money	Andre Deramond - reimbursement of Trans Tasman flights		334	-	334	-	Travel - National
11 May 2019	Spend Money	Lindsay Kinghorn - Trans Tasman accommodation		477	-	477	-	Travel - National
Total Trans Tasman				2,222	-	2,222	-	
Total				13,979	124	13,856	-	

5. PROXY FORM

Schedule 1

PROXY FORM

PETANQUE FEDERATION AUSTRALIA

ANNUAL GENERAL MEETING

THURSDAY 9TH APRIL 2020

The Secretary

Petanque Federation Australia

Unit 509/334 Cambridge Street. Wembley WA 6014

joewcorcoran@gmail.com

We (please print)

of.....being a member of
Petanque Federation Australia Inc. appoint

Name of Proxy.....

Address of proxy.....

Or in his absence

Name of Proxy.....

Address of Proxy

Or if you have not nominated a proxy or the nominee is absent from the meeting, the Chairperson of the meeting to vote on our behalf at the General Meeting of Petanque Federation Australia Inc, to be held

On.....at.....am/pm and any adjournment of that meeting

Proxy Instructions (if no instruction is given of how the proxy is to vote, your proxy may vote as he or she thinks fit or can abstain from voting) To instruct the proxy how to vote insert X in the appropriate line against each item of business set out below.