



Petanque Federation Australia

ABN 76099110460

ACN 099 110460

ANNUAL REPORT

2022

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1. AGENDA - ANNUAL GENERAL MEETING 2022

Petanque Federation Australia

**Agenda
Annual General Meeting**

Date: Thursday 14th April 2022 at 6.00 pm Adelaide time.

Venue: Novar Gardens Petanque Club, 489 Anzac Highway, Novar Gardens. SA 5040

1. Opening and welcome by Rosemary Wall, President, Petanque Federation Australia
2. Present
3. Apologies
4. Tabling of Proxy voting forms
5. Minutes of the 2020 Annual General Meeting, having previously been distributed to all members (Attached as Section 2)
6. President's Report
7. Financial reports, issued to members prior to the meeting. (Attached)
8. Election of Board members – five vacancies.

 Nominees
 - a) Jonathan Giddings
 - b) Helen Bayet
 - c) Giselle Whiteaker
 - d) Kimberly Broadbridge
 - e) Jessen Soomary
9. Appointment of Auditor
10. Motions on Notice - Nil
11. Meeting Close.

2. MINUTES OF PREVIOUS ANNUAL MEETING 2021

Petanque Federation Australia, Annual General Meeting

Date: Sunday 4th April 2021 at 7.00 pm Adelaide time.

Venue: Novar Gardens Petanque Club, 489 Anzac Highway, Novar Gardens. SA 5040 and via Zoom.

Minutes

1. Opening and welcome by Joe Corcoran, President Petanque Federation Australia

Joe welcomed all present and on Zoom. He commented that this was his last official duty as President of the PFA and that it had been a very enjoyable time for him personally.

2. Present

There were 45 Members present either in person, via proxy or via Zoom. See list attached.

3. Apologies

See list of proxies attached.

4. Tabling of Proxy voting forms

See list attached

5. Minutes of the 2020 Annual General Meeting

That the Minutes as distributed be accepted.

Moved Deb Rodda (ESP) Seconded Helen Bayet (Safety Bay) Carried.

6. President's report

President spoke to his written report.

Moved Rosemary Wall (Newcastle) Seconded Deb Rodda (ESP) Carried

7. Financial reports, issued to members prior to the meeting.

Helen tabled the Financial report.

A question from Gawler (Stan Wilson) regarding more needing to be spent on promotion. Helen replied that the Board had made grants (\$1,000 each) to all Leagues this year for that purpose. Also, a regular Bulletin had been introduced to assist in communication with members.

Newcastle (Grant Threadgate) asked why an Auditor had yet to be appointed. The President said that this would be addressed in the coming year, despite it not being a requirement of the Corporations Commission (which overrides the PFA Constitution – Article 1.3).

That the Financial Report be accepted. Gawler (Stan Wilson)/ Marie-Anne Kerjean. Carried.

8. Motions on Notice (See Attached).

The four motions on Notice were tabled and the Chair proceeded to conduct a group vote for all four. Some members objected to the lack of discussion about the motions but the Chair stated that the issues had been well discussed prior to the meeting and proceeded with the vote.

Peter Ryan and Deb Rodda were appointed Returning officers for the vote.

All four motions were lost.

9. Election of Board members – two vacancies.

Adrian Clements (SA League) raised a point of order regarding the election process. He stated that the two vacancies should be replaced by the appointed Directors as required by Section 13.9 of the constitution. Caulfield also commented with the same point. The Secretary responded that the clause used to appoint was not 13.9 (casual vacancy) but 13.10 which allows the Board to appoint up to two Directors for their technical skills. The appointment term was for three years as allowed for by 13.10.

Adrian stated that members hadn't been properly informed about this process. The Secretary responded that members had been so advised in the January Bulletin to Members and the January Newsletter to all Licenced Players.

Peter Ryan and Deb Rodda were appointed Returning officers for the election.

The successful candidates were Christine Caseris and Peter Wells.

The Chair thanked all four Candidates for their nominations.

The meeting closed at 8.30 pm.

Attachment 1: Attendance and Apologies with proxies)

Name	AGM	
Adelaide Hills Petanque Club	Present	Anthony Pietsch
Apollo Bay Petanque Club	Proxy/Present	Jeff Langdon
AMA Petanque Club	Proxy/Zoom	Patrick Dufresne
Ballarat Petanque Club	Proxy/Present	Jeff Langdon
Ballina Petanque Club	Zoom	Lyn Blain
Bayside Boules Petanque Club	Zoom	Terry Dando
Bayswater Petanque Club	Proxy/Present	Helen Bayet
Bellarine Peninsula Petanque Club	Zoom	Bernard Reed
Benloch Boules of Steel		
Billi Boules	Proxy/Present	Victoria O'Connor
Boules Artistes Petanque Club	Present	Victoria O'Connor
Brisbane PC	Proxy/Present	JF Veysierre
Brisbane Southside Petanque Club		
Camberwell Petanque Club	Proxy/Present	JF Veysierre
Capital Petanque Club	Zoom	Rob Ferguson
Caulfield Petanque Club	Zoom	Patrick Dufresne
Chamarel Petanque Club		

Claremont Petanque Club	Proxy/Zoom	Terry Dando
Club De Petanque d'Adelaide		
Coonawarra Petanque Club	Proxy/Present	Naz Saunders
Deception Bay Petanque Club		
Derwent Petanque Sports Club	Zoom	Chris Williams
Dodo Petanque Club		
Dove Petanque Club	Proxy/Present	Peter Wells
Eastern Suburbs Petanque Club	Present	Deb Rodda
Feral Aussie Boulistes Petanque Club	Present	Terry Hall
Flinders Petanque Club		
France Petanque Club	Proxy/Zoom	Patrick Dufresne
Gawler Petanque Club	Present	Stan Wilson
Gledswood Hills Petanque Club	Proxy/Present	Rosemary Wall
Grampians Petanque Club	Proxy/Present	Jeff Langdon
Gypsy Petanque Sports Club	Zoom	Annete Horsler
Hobart Petanque Club	Present	Judy Whiteaker
La Maison de France Petanque	Zoom	Charles Jodun
Le Club Clochemerle de Petanque	Proxy/Present	Helen Bayet
Main Ridge Petanque Club		
Maldon Petanque Club		
Mornington Peninsula Petanque Club		
Mt Macedon Petanque Club	Proxy/Present	Chair
Mt Martha Petanque Club	Present	Geoff Shaw
Nagambie Petanque Club	Proxy/Present	Jeff Langdon
Newcastle Petanque Club	Zoom	Grant Threadgate
Novar Gardens Petanque Club	Present	Jonathan Giddings
Port Noarlunga Petanque Club	Present	Ray Beaumont
Portsea Petanque Club		
Prospect Petanque Club	Present	Allan Sanderson
Pyrenees Petanque Club	Proxy/Present	Jeff Langdon
Safety Bay Petanque Club	Present	Helen Bayet
Sandown Petanque Club	Proxy/Present	Joe Corcoran

Smythesdale Petanque Club	Present	Jeff Langdon
Somers Golden Square Petanque Club		
St Andrews Beach Petanque Club	Proxy/Present	Joe Corcoran
St Kilda Petanque Club	Present	Jean Jacques Lemoz
Stella Clavisque Club		
Subiaco Petanque Club	Proxy/Present	Helen Bayet
Sunbury Petanque Players		
Weird Entertainers Petanque Club	Proxy/Present	JF Veysierre
Wollongong Petanque Club	Present	Marie-Anne Kerjean
Woodend Hanging Rock Petanque Club	Zoom	Chinka Steel

Attachment 2: Motions On Notice.

All Motions moved by Member Caulfield Petanque Club

Motion 1

We move that no cash prizes shall be allocated for all PFA National championships

a) Funds should be used to support other activities

1. Training courses for players, coaches, umpires and officials
2. Subsidising players representing Australia at International competitions

Motion 2

Abolition of PFA day licences in its actual form

We move for a return to previous Day licence policy which was:

1. Day licences were set up to allow clubs new members and sponsors to participate in a competition at their club (venue).
2. Number of day licences were limited to 6 players from that club per event.

This allowed Clubs to be able to organise “come and try” days allowing a large number of participants, this being covered by PFA insurance upon application to PFA by the club.

Actual PFA policy could lead to players choosing not to purchase a licence as they could play within their club and twice enter an event of their choice without purchasing a licence. The current wording of the PFA policy is not clear as to “ever” (Players purchase a licence every year) and to be clear we move that the wording is amended to:

“a player can only ever hold two Day Licences before applying for a Players Licence”

Otherwise allowing even two x day licences could end up costing PFA a large part of its revenue (Licence fees), if clubs were to only licence their members participating in regular competitions (Open, State and Nationals).

Large number of Day licence on a given day could be perceived by the insurance company as under reporting the membership level.

Motion 3

Caulfield Park Petanque Club move for a review and adoption of new Day licence pricing

If motion 2 is not accepted, and 2 Day Licences may be given to any person (not just to club members), then a fee to be charged.

a) Day licence fee at \$25 each with a limit of 2 ever to play in competitions (except championships or international events.)

Motion 4

We move that State leagues apply same policy as per PFA constitution art 13.8 regarding holding of office

A committee member should not serve more than 3 terms including where one of the terms is as an appointed director.

1. a) We have a situation at the board and league level where we have no candidates standing at the election leaving us with willing volunteers some of them holding same position for 10 years and more.
2. b) The Australian Sport commission standard guidelines indicates that this concept should apply to all Sporting bodies.

ASC Sport standard

Sport Governance Standard Measures

5.1 The organisation should be a legal entity incorporated under the legislation which best fits its size, need and jurisdiction

5.2 The organisation should have a staggered rotation system for directors, with term limits and a maximum tenure of no longer than 10 years. A director may serve on the Board for a maximum of twelve years if appointed as chair of the organisation or to a senior position with an international federation.

5.3 A director who has completed the maximum term on the board is not eligible to stand as a director for that organisation for a period of at least three years

3. PRESIDENT'S REPORT

Introduction

Once again, it has been a challenging year, due to restrictions imposed by COVID. More variants seem to appear just as we think everything is getting back on an even keel.

We are delighted that the National Competitions are soon to take place at Novar Gardens again. Judging by the number of registrants, you are all eager to be able to compete once again.

Membership

We currently have over 1800 licenced players and 59 member Clubs. It is heartening that our membership is growing, albeit slow and steady.

The Board is attempting to raise the awareness of petanque as a sport and one of our ideas is to issue all licenced players with a bumper sticker to attach to their vehicles or whatever. All Clubs have been issued with a supply, so if you have not received yours, please ask your Club officials. Every little bit of publicity helps!

There have been some changes on the Board during the year. Gerard Finette resigned early in our year. Peter Wells felt the pull of the Victorian State League and returned to his Secretarial duties on that body. Due to the constraints of our current Constitution, it is not permissible to serve as an executive officer on both a League and the PFA Board.

Jean Francois Veyssiere recently relinquished his appointment as Chair of the Coaches Commission, as he is very involved with rugby and is also expanding his business and he therefore feels he does not have the time he would like to devote to coaching petanque.

We are very grateful to JF for all the excellent work he has put in this year and also to Peter, who once again will be our principal scorer at the Nationals.

We welcomed Giselle Whiteaker to the Board a few months ago as a casual vacancy and already she is doing great things.

State Leagues

During the year, we have again met twice (via Zoom) with the State Leagues. This is a useful and productive exercise and in line with our aim for cooperation and transparency. Tasmania does not have a League as yet, but Clubs there have formed a Tasmanian Petanque Players Association. Representatives from that Association were invited to be observers at the meetings between the Board and the Leagues.

It is desirable that State Leagues and Clubs should become more involved in working with State Umpires and Coaches to support ideas from Clubs and Players. PFA has a role in defining relevant Policy, but the drive for change should preferably come from Clubs and Players.

Media

The transition to the new PACMAS portal was completed by Secretary Jeff several months ago. All players can now 'log on' themselves, check their details and use the Shop. Our thanks to Jeff for his continual work on PACMAS and also to Peter for managing the MyPetanque site.

Many of you will have viewed at least some of the excellent videos posted following the National Competitions last year. Plans are in place for filming to take place again at these Championships.

Strategic Plan

As most of you will be aware, in July we commissioned a consultant, Victoria O'Connor, to produce a new Strategic Plan for the sector and we sincerely thank Victoria for her huge pro bono effort!

The draft plan was open for comment from Leagues and Clubs over recent months. Some of the feedback felt that the plan was a good move, but was very ambitious and there was concern regarding the costs involved in employing a part-time Executive Officer.

The Board accepted the final revised Strategic Plan at its March 2022 meeting.

It was agreed that establishing the Advisory Committees is the first step. Up to date, there have been offers from three players who are willing to join Committees. If anyone else is interested in joining, please contact Jeff, or one of the Board members. After the successful establishment and operation of these Advisory Committees we are planning to employ a part time Executive Officer with the required Budget available for a 12-month period.

In preparing for the Plan, Victoria produced a Report that shone a light on the sport. It makes very interesting reading – the growth, the gender balance, the demographics, membership issues, etc. are all discussed. It is available on the website along with the final approved Plan.

Sports Integrity Australia (SIA)

The Board has affiliated with SIA and new policies covering discipline, complaints and membership protection have been introduced, replacing previous policies. This was a requirement by SIA in order for Petanque to retain its National Sports Organisation accreditation.

Competitions

Following on from last year's Nationals in Adelaide, the PFA Board convened a sub-committee to review the Conditions of Play (COP). Thank you to those people who were involved. Their recommendations have largely been taken on board in establishing the COP for this year.

The next International tournament involving us is the World Singles and Doubles to be held in Denmark from 12-15 May. Two of our players are to take part in this and we wish them well.

The Men's World Triples takes place in Benin, Africa, in November. Team selection for this competition usually results from the Oceania competition, which will take place in Tahiti in October. However, the Oceania Confederation has determined that the qualifying nations at the 2018 Oceania Championships (who should have participated in the 2020 World triples) will in fact be those selected to qualify in the 2022 Championships. Australia did not qualify in 2018 and thus will not be represented at the Championships in Benin this year.

The proposed initial National Club Champion competition is now scheduled for the first weekend in October, this being a long weekend in several States. Again, this is to be held at Novar Gardens.

It is also proposed to re-introduce the Interstate Challenge in late August. Clubs have been asked to register interest in hosting this event.

As to the Trans-Tasman, no firm date has been suggested by NZ at this stage, but the tentative plan is for this competition to take place in Christchurch later in the year. This time, it is hoped that both Australia and New Zealand will be able to include Junior teams in the Trans-Tasman.

Regarding competitions in general, the suggestion has been made that the age criteria should be raised from 60 to either 65 or 70. If this were so, it would better reflect the age demographic of our licenced players. No decision has been made on this so far.

In PFA events, women can take part in a predominantly men's event, if that event is termed "Open". The preference is for this to follow in all competitions, but ultimately this is the responsibility of Clubs and Leagues in Club and State events.

Conclusion

A big thank you must go to Deb Rodda for her work in liaising with Treasurer Helen Bayet in securing new trophies and medals for the forthcoming Championships.

Thanks also to all those players who have supported me with your encouraging comments.

And finally, a huge "Thank you" to all the members of the Board, who have all contributed such a lot over the past years and made my role so much easier.

Let's hope for a calm and peaceful year ahead, playing the sport we all love.

Best wishes,
Rosemary Wall

4. FINANCIAL REPORT

a. Treasurer's Report

The Financial Year for the PFA is from February to January the next year. Thus, this Report covers the 2021/22 Financial Year Feb1st 2021 to Jan 31st 2022

At the end of the 2019/20 year the then Bookkeeper, Belinda Marino, indicated her desire to retire from that very part-time position. She indicated that her role, mainly allocating transactions to account codes and presenting monthly reports, could be taken over by a Volunteer. Our Secretary, Jeff Langdon, agreed to fill the role until a pro bono Book keeper could be recruited. We thanked Belinda for her excellent work over the years.

We took this transition as an opportunity to change from MYOB to a free accounting package Manager.io and to update some of the account codes.

In addition we were able to employ the services for a pro bono Auditor Vanessa Cooke.

Helen Bayet

Treasurer

b. Auditor's Report

C & V COOKE
P.O. Box 7166
Safety Bay WA 6169

TO WHOM IT MAY CONCERN.

The financial records of Petanque Federation Australia Inc for the period 1st January 2021 to 31st January 2022 are a true representation of the performance and position of the incorporation.



Vanessa Cooke BCom (Acc), Dip Ed.
2 March 2022

c. Balance Sheet

Petanque Federation Australia
Balance Sheet 2021/22
As at 31/01/22
Accrual basis

	31/01/22
Assets	
Cash at bank	61,866.65
Accounts receivable	525.00
Prepayments	Note 1 12,500.56
Total — Assets	74,892.21
Liabilities	
Non Current Liabilities	
Covid Credits to Clubs	-
Development Fund	1,110.00
Total — Non Current Liabilities	1,110.00
Accounts payable	-
Total — Liabilities	1,110.00
Net assets	73,782.21
Equity	
Current Year Earnings	29,865.19
Retained Earnings	28,457.02
Correction for prior year result re Covid Credits	Note 2 15,460.00
Total — Equity	73,782.21
Total equity	73,782.21

Notes:

1. The prepayment is for Insurance premiums that are paid ahead. We pay the full year premium in December each year (now that we have the cash flow to do so, as it saves \$800 in interest if we paid monthly).

The \$525 is for Invoices not paid at the end of the Financial Year (Player Licence fees mostly)

2. In the 2019/20 Financial Year a Non-Current Liability of "COVID Credits to Clubs" was created. This interpreted the \$10 rebate to Clubs in that year as owing to Clubs and thus a liability for the PFA. This was in fact not the case. The \$10 per player was a grant to Clubs. This anomaly has been corrected through a Journal Transaction to Equity.

3. The Total Equity of the Company is now nearly \$74,000 compared with \$10,500 in January 2020.

d. Profit and Loss Report

Petanque Federation Australia
Profit and Loss 2021/22
For the period from 01/02/21 to 31/01/22
Accrual basis

	Year to Date
Income	
Affiliation Fees	
Club Affiliation Fees	5,700.00
Player Licence Fees	48,455.00
Total — Affiliation Fees	54,155.00
Sales Income	
Sales - Competition Entry Fees	13,600.00
Sales - Merchandise	842.24
Total — Sales Income	14,442.24
Cost of Sales	
Costs of Competitions	(14,996.91)
Cost of Merchandise	(2,160.74)
Costs of Coaching	(966.06)
Total — Cost of Sales	(18,123.71)
Interest received	4.36
Total — Income	50,477.89
Less: Expenses	
Accounting and Legal Fees	1,045.78
Advertising and promotion	1,953.86
Affiliation fees	576.61
Bank charges	13.96
Expenses -Travel	1,027.05
Information Technology	1,711.78
Insurance	14,193.26
Postage	90.40
Total — Expenses	20,612.70
Net profit (loss)	29,865.19

Notes:

1. With the transition to this new accounts package, it's not possible, this year, to present prior-year figures in this report. However, the spreadsheet on the following pages brings together the recent Balance Sheets and Profit and Loss Reports along with Budgets for the next two years.

e. Profit and Loss - prior years comparison and budget

		Actual				Budget	Budget	
		2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24
Income								
Affiliation Fees								
3010 Club Affiliation Fees		\$5,040	\$5,300	\$5,200	\$5,800	\$5,700	\$6,000	\$6,300
3020 Player Licence Fees		\$49,527	\$54,430	\$55,540	\$41,170	\$48,455	\$50,000	\$55,000
Total — Affiliation Fees		\$54,567	\$59,730	\$60,740	\$46,970	\$53,770	\$56,000	\$61,300
Sales Income								
3030 Sales - Competition Entry Fees		\$12,556	\$12,155	\$13,077	(\$10)	\$13,600	\$14,000	\$15,000
3040 Sales - Uniforms		\$1,001	\$2,939	\$3,701	\$860	\$0	\$1,500	\$3,000
3050 Sales - Merchandise		\$652	\$1,279	\$1,967		\$842	\$1,000	\$2,000
3055 Sales - Coaching						\$0	\$50	\$50
Total — Sales Income		\$14,209	\$16,373	\$18,745	\$850	\$14,442	\$16,550	\$20,050
Cost of Sales								
4007 Cost of Competitions		(\$25,587)	(\$21,634)	(\$52,464)	(\$861)	(\$14,997)	(\$15,000)	(\$17,000)
4005 Cost of Uniforms		(\$10,490)	(\$10,554)	(\$11,194)	(\$4,526)	\$0	(\$1,500)	(\$3,000)
4001 Cost of Merchandise		(\$441)	(\$281)	(\$783)		(\$2,161)	(\$2,000)	(\$2,500)
4009 Costs of Coaching		(\$2,900)	(\$1,825)	(\$1,700)		(\$966)	(\$1,000)	(\$1,000)
Total — Cost of Sales		(\$39,418)	(\$34,294)	(\$66,141)	(\$5,387)	(\$18,124)	(\$19,500)	(\$23,500)
3060 Interest received		\$145	\$91	\$45	\$7	\$4	\$10	\$10
3070 Other Income		\$185	\$0	\$2,770	\$0	\$0	\$5	\$5
Total — Income		\$29,688	\$41,900	\$16,159	\$42,440	\$50,478	\$53,065	\$57,865
Less: Expenses								
4010 Accounting and Legal Fees		(\$1,398)	(\$3,826)	(\$6,045)	(\$4,862)	(\$1,046)	(\$500)	(\$500)
4020 Advertising and promotion						(\$1,954)	(\$8,000)	(\$1,500)
4015 Affiliation fees		(\$1,632)	(\$270)		(\$160)	(\$577)	(\$1,000)	(\$1,000)
4030 Bank charges		(\$44)	(\$18)	(\$22)	(\$12)	(\$14)	(\$15)	(\$15)
4035 Cost of International Competitions		(\$487)	(\$1,243)	(\$552)		\$0	(\$5,000)	(\$7,000)
4040 Donations/Grants to Leagues					(\$6,000)	\$0	(\$100)	(\$100)
4050 Entertainment						\$0	\$0	\$0
4060 Equipment						\$0	(\$50)	(\$500)
4070 Travel Expenses		(\$14,056)	(\$14,134)	(\$13,856)		(\$1,027)	(\$1,000)	(\$1,000)
4076 Information Technology		(\$1,801)	(\$1,463)	(\$233)	(\$868)	(\$1,712)	(\$2,000)	(\$2,500)
4078 Insurance		(\$12,408)	(\$12,518)	(\$12,789)	(\$12,477)	(\$14,193)	(\$15,000)	(\$16,000)
4085 Postage		(\$57)	(\$155)	(\$79)	(\$157)	(\$90)	(\$100)	(\$100)
4090 Printing and stationery		(\$528)		(\$638)		\$0	(\$500)	(\$500)
4095 Other		(\$410)	(\$120)	(\$1,006)				
4120 Costs of Executive Officer						\$0	(\$15,000)	(\$27,000)
Total — Expenses		(\$32,821)	(\$33,747)	(\$35,220)	(\$24,536)	(\$20,613)	(\$48,265)	(\$57,715)
Net profit (loss)		(\$3,133)	\$8,153	(\$19,061)	\$17,904	\$29,865	\$4,800	\$150

f. Balance Sheet History

Balance Sheet	2018/19	2019/20	2020/21	2021/22
Assets -Bank	\$30,842	\$11,663	\$33,335	\$61,866
A/c Receivable				\$525
Prepayments	\$0	\$0	\$11,692	\$12,501
Liabilities	\$1,110	\$1,110	\$16,570	\$1,110
Net Assets	\$29,732	\$10,553	\$28,457	\$73,782
Equity				
Retained	\$21,578	\$29,732	\$10,553	\$28,457
Correction to prior year result				\$15,460
Current Result	\$8,154	(\$19,179)	\$17,904	\$29,865
Net Equity	\$29,732	\$10,553	\$28,457	\$73,782

5. PROXY FORM

Schedule 1

PROXY FORM

PETANQUE FEDERATION AUSTRALIA

ANNUAL GENERAL MEETING

April 14 2022

The Secretary

Petanque Federation Australia

secretary@petanqueaustralia.org.au

We (Name of Voting Club Member)

being a member of Petanque Federation Australia Inc. appoint the following as our Proxy at the meeting.

Name of Proxy.....

Address of proxy.....

Or in their absence

Name of Proxy.....

Address of proxy.....

Or if we have not nominated a proxy or the nominee is absent from the meeting, the Chairperson of the meeting to vote on our behalf at the General Meeting of Petanque Federation Australia Inc, to be held on Thursday 14th April 2022 or any adjournment of that meeting.