



Governance Reporting

Introduction

The ASC Sport Governance Standard 6.5 states *the organisation reports on governance outcomes at both its Annual General Meeting (AGM) and in its Annual Report.*

At the highest maturity level, an organisation also provides an 'if not, why not' statement as to why it has not met the relevant Sport Governance Standard/s, and outlines plans to meet the Standard/s going forward.

By sharing the Sport Governance Standard (SGS) annual self-assessment, organisations can demonstrate their governance performance to members and key stakeholders, and their plans for improvement.

Methods of Reporting

The most appropriate avenue for reporting governance performance is via an organisation's annual report. There are a variety of ways to report on performance and the actions undertaken during the year to deliver progress. See below for options.

Example 1: Export of the SGS Dashboard (access via Partner Portal > My Data & Analytics > My Analytics > Governance)



Using the SGS Dashboard, organisations can share their results as an average score (top left), score by Principle (top right), and score by Standard (bottom). This latter graph illustrates expected maturity level (orange bar), self-assessment score (dark green), and maturity gap (light green).



Example 2: Develop a year-on-year comparison table for SGS results

Standard #	Description	All Sports Average	Tier 1 Average	NSO/D		
				2020	2022	2023
1.1	Code of Conduct	2.84	2.90	3	4	2
1.2	Values & Behaviours	3.11	3.57	2	3	4
1.3	Demonstrated Values & Behaviours	3.11	3.19			4
2.1	Stakeholder Engagement Plan	2.64	3.10	2	2	2
2.2	Member collaboration	3.26	3.71	4	4	4
2.3	Engages, collaborates & communicates	3.61	3.76	4	4	4
2.4	Member Collaboration	3.16	3.57			4
3.1	Strategic Plan	3.20	3.52	2	3	4
4.1	Board Skills Matrix	3.36	3.76	4	4	4
4.2	Board Diversity	2.02	2.19	3	3	2
4.3	Gender Balance	3.44	3.76	4	4	4
4.4	Director Independence	3.61	3.62	4	4	4
4.5	Nominations Committee	3.20	3.38	3	3	3
4.6	Elected v Appointed Directors	2.90	3.24	2	3	3
5.1	Legal Entity	3.95	4.00	4	4	4
5.2	Director Term Limits	3.62	3.57	4	4	2
5.3	Director Eligibility	3.16	3.29	2	2	2
5.4	Director Induction	2.98	3.38	2	3	3
5.5	Board Charter	3.15	3.19		2	2
6.1	Finance, Audit & Risk Committee	3.21	3.86	3	3	4
6.2	Chair Performance	2.79	2.90	3	3	3
6.3	CEO Eligibility	3.46	3.76	4	4	4
6.4	Conflicts of Interest	3.44	3.52	4	4	4
6.5	Annual Reporting	2.74	2.86	1	3	3
7.1	Vulnerable Persons Compliance	3.67	3.76	3	4	4
7.2	Risk Management	2.77	3.14	3	3	3
7.3	Implementation of Risk Management	2.72	2.95			2
9.1	Board Evaluation	2.30	2.95	1	2	3
9.2	Board Meeting Schedule	3.38	3.67	3	4	4
9.3	Board Meeting Agenda	3.61	3.86	2	4	4
9.4	Board Meeting Minutes	3.20	3.33	3	3	4
9.5	Financial Delegations	3.11	3.71	4	4	4
9.6	Non-Financial Delegations	2.79	3.33	2	3	4
9.7	CEO Performance Evaluation	2.74	3.19	4	4	4
9.8	Succession Planning	1.89	2.29	2	2	1
	Averages	3.09	3.37	2.94	3.31	3.31

Using the SGS Dashboard, organisations can access year on year data, all sports averages and the average scores for their tier.



Example 3: Export table of activities from Governance and Organisational Enhancement (GOE) Plan (access via Partner Portal > Game Plan for NSOs and NSODs > Plan and Monitor)

Governance and Organisational Enhancement Plan (2023-24)

Description	2023 Score	Expected Score	Activities	Responsible Person	Due Date	Progress
1.1 Code of Conduct	3	4	Establish a governance sub-committee and/or identify how governance matters are covered at a board level (3mths)	Roger	05/07/2023	In Progress
			Undertake a review of Code of Conduct, engaging stakeholders (3mths).	Steve	19/07/2023	Complete
			Schedule review of Code of Conduct and execution by each director in Board Calendar (12mths).	Stan	01/04/2024	Complete
			Clearly define organizational values and behavioral expectations in Code of Conduct (6mths).	Francine	01/09/2023	In Progress
1.2 Defined Values and Behaviours	4	3	(At least annually), the organization conducts a periodic culture survey of the organization, with results published, actions documented, and progress communicated.	Avery	21/09/2023	In Progress
			A plan is developed to deliver actions based on the results and insights from the culture survey.	Hayley	29/11/2023	In Progress
						Not Started
5.4 Director Induction	1	3	Establish an induction process for new Directors.	Homer	31/10/2023	Not Started
			Provide new directors with a Board Induction Manual, which includes key documents such as the Constitution, Board Charter, Code of Conduct, Conflict of Interest Policy, Risk Management Policy, the Strategic Plan, and any other relevant governance documents.	Marge	31/01/2024	Not Started
			Briefings are held with new Directors involving the Chair and CEO that take the new members through the minutes of recent meetings and brief them on key strategic initiatives and any issues the Board is dealing with at the moment.	Lisa	01/02/2024	At Risk
						Not Started
7.3 Implementation of Risk Management	3	3	The board has clear oversight of risk reporting and business areas responsible for the implementation of the risk management system.	Hermes	31/07/2023	Complete
						Not Started
						Not Started
Other			Establish Strategic Plan review working group	Zoidberg	31/10/2023	In Progress
			Finalise stakeholder engagement strategy for strategic review	Bender	30/11/2023	In Progress
			Commence strategic plan review	Leela	01/02/2024	Not Started

Using the GOE Plan, organisations are able to export a PDF which lists all the activities they plan to undertake in the coming 12 months to address the areas requiring improvement.

Report Design

The ASC acknowledges that each organisation has unique design requirements when it comes to reporting, including which elements are used. Consequently, reporting requirements of Standard 6.5 are not prescriptive; rather, each organisation is encouraged to tell the story of their governance journey to communicate to members and stakeholders most effectively the organisation's governance priorities, and how these are being addressed.

Examples of NSO governance reporting in annual reports are available on the National Governance Resource Library, by clicking [here](#).



This document is from the Sport Governance Resource Library, which contains a suite of consistent governance resources aligned with the Sport Governance Principles and Sport Governance Standards. The library is a collaboration between the Australian Sports Commission and the state and territory agencies for sport and recreation, which are united in the pursuit of sport governance excellence.

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